

## Outdoor Recreation Equipment Hire

CPIT has an exciting range of outdoor recreation equipment available for students and staff to use to complete self directed learning. To maximise the use of this equipment for all the students involved in our programmes, and to assist you with safety guidelines that will support your training, we have the following policies.

**Policies**

- Students can only hire equipment specific to the course they are currently enrolled in (eg. recn570). This equipment can only be used for activities defined within the scope for each student, and only after students have demonstrated specific competencies to their course tutor (as detailed in the course outline)*
- Students must receive written permission from a tutor to hire equipment for activities that are outside of scope or not specifically related to a course they are currently enrolled in.*
- Equipment must only be used by the person or party hiring the equipment.*
- Equipment hired must be returned at the time agreed (otherwise an additional fee of twice the normal rate will be charged) The second event of overdue equipment will result in the removal of equipment hire access for that course.*
- The hirer is responsible for any excessive damage or loss and will be invoiced for repair or replacement. (the hirer is responsible for the equipment insurance while hiring the equipment)*

**Hirer's Risk and Policy Acknowledgement**

**I understand and will comply with the equipment policies.**

**I understand that if I act outside the guidelines and training provided, then I accept I do so at my own risk and am personally responsible for any consequences. I am also responsible to ensure that my actions or inaction's do not jeopardise the safety of others.**

**Hireage Details**

Name: \_\_\_\_\_ Address: \_\_\_\_\_  Student  Staff

Ph # (day): \_\_\_\_\_ Email: \_\_\_\_\_  
 (night): \_\_\_\_\_ (cell): \_\_\_\_\_

I am completing SDL for the following course that I am currently enrolled in (eg. Recn570):

Date out: \_\_\_\_\_ Date to return: \_\_\_\_\_ Fee paid: \_\_\_\_\_

Equipment hired: \_\_\_\_\_  
 (detailed list and identification)

If necessary, detail condition of items hired (e.g. yellow raft has no baffles in pontoons):

*Gear Shed Technician use only:*

|                        |                                      |     |    |                             |
|------------------------|--------------------------------------|-----|----|-----------------------------|
| Date returned:         | Additional hireage charges required: | Yes | No | Amount:                     |
| <b>Equipment check</b> |                                      |     |    |                             |
| All items returned:    | Yes                                  | No  |    | list missing items & costs: |
| Reason for loss:       |                                      |     |    |                             |
| All items sound:       | Yes                                  | No  |    | list damage & costs:        |
| Reason for damage:     |                                      |     |    |                             |